ACE DRIVING SCHOOL
OFFICE: 16741 21 Mile Road, Macomb, MI 48044
MAILING: P. O. BOX 381100, Clinton Twp., MI 48038
586-412-0440

SEGMENT 1 STUDENT REGISTRATION

DATE OF SEGMENT 1 COURSE YOU ARE REGISTRERING FOR:_____

Section Number: **Location:**

NAME OF SCHOOL YOU ARE CURRENTLY ATTENDING:_____

Student's_____ _____
LEGAL NAME FIRST MIDDLE LAST DATE OF BIRTH

Address_____City_____Zip_____

Home Phone _____Work Phone (Parent or Guardian)_____

Parent's Name_____Parent's HOME OR CELL Phone_____

COURSE PROVISIONS: ACE DRIVING SCHOOL will provide a minimum of 24 hours of classroom instructions, 6 hours of behind-the-wheel **(BTW**) instructions, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. **BTW** instructions shall not begin until the student has received a minimum of 4 hours of classroom instruction. **BTW** instruction must be completed no later than 3 weeks after the classroom instruction has been completed. At least two students will be in the driver education vehicle whenever behind-the-wheel instructions is provided.

TERMS: The student must be at least 14 years/8 months of age by the first day of class (verification by birth certificate required). Copy of age verification must be provided at first day of class.

The parent or guardian agrees to pay **$390.00** (cash, check, money order) which needs to be paid by the third week of the course. If you wish, you may pay **$130** by or on the first day of class; **$130** during the second week and **$130** the third week of the course. This fee includes all class materials.

The student must complete all work assignments satisfactory and pass the State Test with 70% or higher. In the event of a driving appointment cancellation, a cancellation fee of $25.00 will be charge, unless a 24 hour notice is given.

In case of a student's absence or emergency, you must notify the school office at 586-412-0440. Any absence must be made up with the next Segment 1 course offered. Likewise, all homework and classroom work must be made up.

REFUND POLICY: If for any reason you decide to withdraw from the course before the first day of class, all monies paid is refunded. If you withdraw from the class after the class has started there is a charge of $25 non-refundable registration fee, plus a fee of $25 per hour of behind-the-wheel instruction completed.

NOTICE: This provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the Driver Education Complaint form found on the Department of State website; www.michigan.gov/teendriver. Completion of driver education instruction does not guarantee qualifications for a driver license.

OFFICE HOURS: Monday – Friday, 10 A.M. to 6 P.M. Department of State Certification #: P000251

_____ _____
Student Signature Parent or Guardian Signature

_____ _____
ACE DRIVING SCHOOL REPRESENTATIVE DATE